



PHI BETA SIGMA FRATERNITY, INC.

Teleconference
on
Sigma Program Implementation and Reporting

Monday, November 27, 2006, 9:00PM EST

Host President Paul Griffin
and
Three Program Directors



PHI BETA SIGMA FRATERNITY, INC.

Participants

- President Paul Griffin
- Sydney McCray-International First Vice-President
- Brandon J. Wallace-International Second Vice-President
- All 7 Regional Directors
- All Regional Program Directors
- Executive Director and Program Support Team



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Agenda

- Opening Prayer
 - Quick Roll Call
- Opening Remarks and Marching Orders from President Griffin
 - Greetings and Remarks from Program Directors
 - Chapter's Role in Reporting
 - What is the Reporting Period
 - What are the Resources Available
 - Review Talking Points and Action Items



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At the end of the Teleconference, Brothers will be able to:

- Understand the importance of chapter reporting of programs and activities
- Understand Leadership responsibilities in holding chapters accountable for reporting
- Explain reporting periods as approved by General Board in July 2006
- Understand the availability of resources to help chapters implement our National Programs
- Ready to work to achieve goal for compliance in 2006 and for 2007



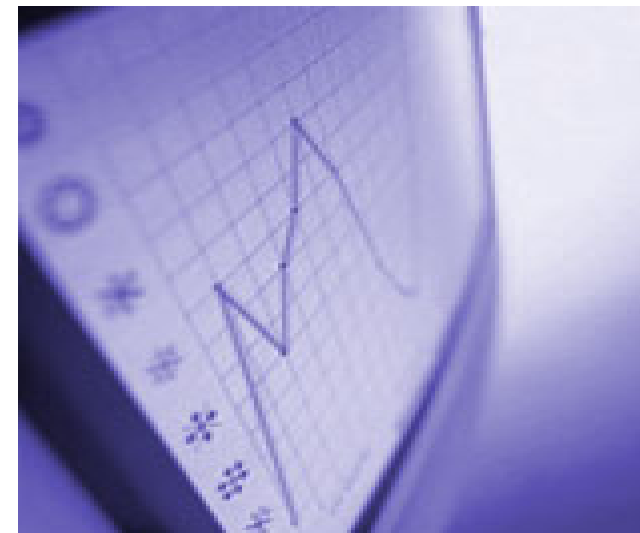


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We have created a Standard Mechanism for Assessment and Reporting of Our National Programs

This tool will capture Key Result Indicators for assessment of the following outcomes:

1. **How many people did the program/event reach and/or participate**
2. **How many dollars were raised if applicable**
3. **What were the goals of the program or activity**
4. **Number of service hours completed**
5. **What was the total expense of project, program or activity**





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Key Result Indicators

These KRI's will be tracked for benchmarking, measuring, and reporting.

Our goal is to ensure that 50% of our chapters complete and submit the Program Implementation and Assessment Form by year end 2006 and 75% of our chapters complete and submit the P.I.A. Form by year end 2007 and that 100% of our chapters complete and submit the P.I.A. form by year end 2008.

We will create incentives and recognition for those chapters who comply and consequences for those chapters who do not complete and submit P.I.A. Form.





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Program Implementation Assessment Form

Phi Beta Sigma - Program Implementation Assessment - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address: <http://pbs1914.affinitytree.com/AT/FormTracker/createforms/createPIA.asp>

The Power of One

COMPLETE THE MISSION

Sigma United for Next Level Service

[View Forms](#) | [Submit A Form](#)

Program Area of Focus
Goal: For Each Chapter to implement one signature program in each of the program areas and one additional bonus program

Program	Bigger and Better Business
Chapter Name:	Epsilon Beta Sigma
Date of Event:	1 / 1 / 2007 (MM/DD/YYYY) FORMAT
Number of Service Hours for Event:	<input type="text"/> (must be numeric)
Venue / Activity Location:	<input type="text"/>
Location State:	AA-The Americas
Description of Activity/Program:	<input type="text"/>
If Partnership Fundraising:	March of Dimes
Total amount of funds raised and reported:	<input type="text"/> (must be numeric)
What were the intended goals of the program/activity:	<input type="text"/>
How many people were reached, serviced or received information or educational materials:	<input type="text"/> (must be numeric)
How many member of Phi Beta Sigma participated in activity?	<input type="text"/> (must be numeric)

Done

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Reporting Period

January 1 to December 31st of each year

During Conclave Years

Reporting Period is January 1 through June 30 therefore the following year beginning July 1 through December 31 of the next year



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Awards and Recognition

We will recognize chapters who exceeded expectations in implementing our programs. During the Conclave we will present Model Chapter Awards for Education, Social Action and Bigger and Better Business. Only those chapters who submit program assessment forms can compete for Model Chapter Awards. Model Chapter Awards will be given in two categories:

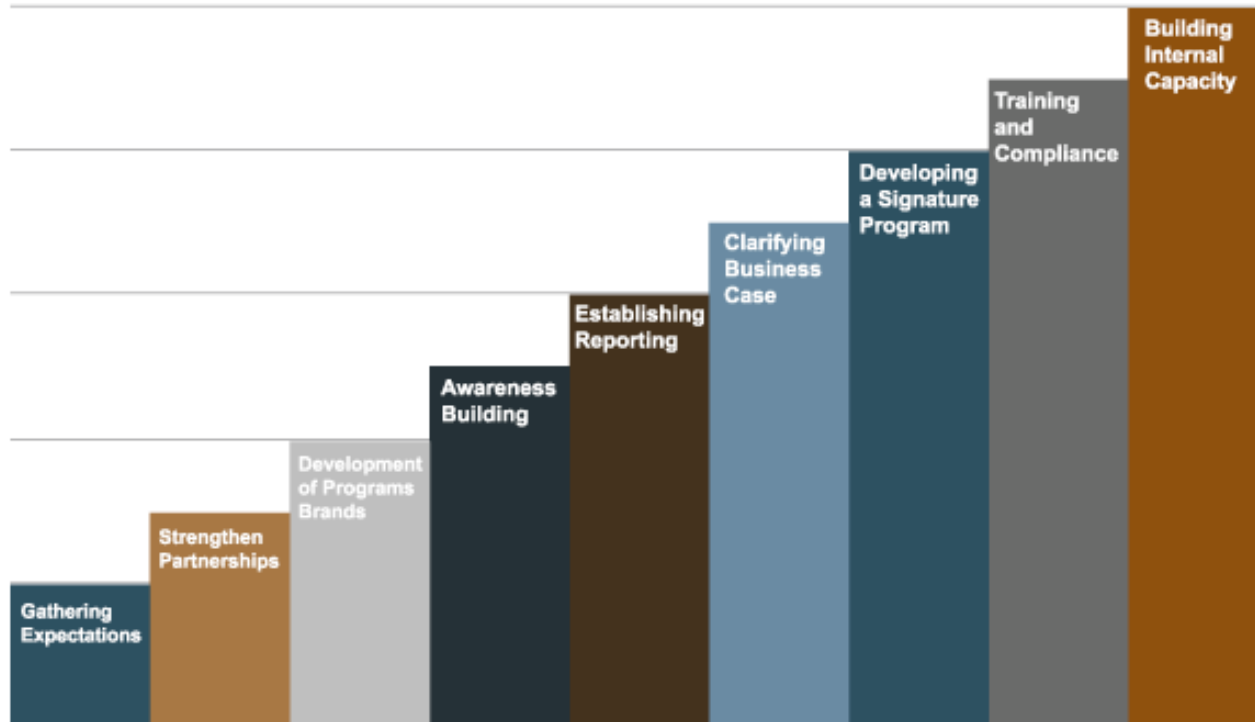
- *Small Chapters*
- *Large Chapters*





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Building Blocks



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Action Items and Talking Points

